

**CHILDREN AND YOUNG PEOPLE'S
STRATEGIC PARTNERSHIP**

REPORT

DATE OF MEETING:	21 September 2011
SUBJECT:	New Working Arrangements for TAC
REPORT SPONSOR:	Sue Westcott. A.D. Children's Services
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IS THE REPORT EXEMPT?	no
IS THE REPORT CONFIDENTIAL?	no

1. **Purpose:**

For Noting

2. **Background/Context**

Following the restructuring of Children's Services, there are new arrangements for the management of Team Around the Child assessment and planning.

There are no changes to referrals in urgent and significant safeguarding situations, which continue to go to the Customer Service Centre, continue to be screened by the social work professional in CSC and continue to be forwarded to the relevant social care team.

The changes relate to the arrangements for Team Around the Child only

From October 3rd professionals contacting CSC with a view to commencing a TAC will be advised to complete a TAC form (anticipated to be available on the website by October 1st), and to set up the first TAC meeting. For this aspect of the arrangement the professional will be known as the TAC initiator.

The Initiator will be advised provided with an ICS number for the child, and will be asked to send the completed TAC form to a locality TAC co-ordinator. There will be seven TAC coordinators, one based in each District Council Area.

The Initiator will be asked to set up the first meeting. Advice and support on this process will be available from the TAC co-ordinator and also from Principal Practitioners in each of the locality Targeted Children's Services Teams.

At the first meeting the lead professional will be identified – and as a matter of good practice the lead professional should be preferably identified by the family.

At the TAC meeting the updated plan will be completed and distributed by the lead professional.

The Initiator/lead professional should ensure that the locality TAC coordinator will be advised of the name and details of the lead professional, and the meeting dates, but does not require a copy of the plan or any reviews of the plan. The TAC coordinator will require a copy of any closing or transfer summary.

Attached is a more detailed document explaining the current and future arrangements.

3. Recommendation

CYPSP are asked to note these new arrangements and ensure all staff within agencies are made aware of these new arrangements.